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## Privacy Policy

### International League Against Epilepsy

### ILAE Academy

(As of January 2022)

This policy explains how the ILAE Academy collects and uses your personal information when you use and interact with the website. The ILAE Academy reserves the right to change this Privacy Policy at any time. The most current version of this Privacy Policy will govern our use of your information.

ILAE Academy collects personal information when you:

- Register for an ILAE Academy user account or create a user profile (name, username, email address, country, profession, age range and gender)
- Apply for, enroll and/or participate in activities on this site. Participation may include sending emails, responding to surveys, posting to discussion forums, uploading or creating personal materials, asking for technical assistance, and earning a certificate of participation
- Purchase a product/service

ILAE Academy may use personal information for the following purposes:

- To operate and improve the ILAE Academy site and its products and services – This includes creating and improving features that support the ILAE Academy site usage and navigation, course enrollment, purchase, and participation. We may use Internet "cookies," web beacons, or other technology to collect information from your hard drives. Cookies or other like technologies save data about individual visitors, such as the visitor's name, password, user-name, screen preferences, home server domain names, type of computer, and type of Web browser. When you revisit the site, ILAE Academy may recognize you by the Internet cookie or other technology and customize your experience accordingly.

- To create, administer, and provide courses – This includes creating and improving the delivery of online courses and programs on ILAE Academy, personalizing the experience, assessing performance, and awarding certificates.
- To create an interactive learning environment, support class participation, and share course information with other learners in courses that you take and with other visitors to the ILAE Academy site. This includes sharing comments, coursework, or other information or content that you submit to a portion of the ILAE Academy for viewing by other class members or for public communication.
- To process payments - If you choose to make a purchase on the ILAE Academy Site, you will be directed to ILAE Academy's third-party payment processor. If you do not wish to submit the required authentication or payment information, then you will not be able to enroll in such an activity via the ILAE Academy Site.
- ILAE Academy requires third parties (service providers, contractors, and other third parties that help carry out the uses described above) to: (1) handle personal information in a confidential manner and maintain adequate security; and (2) use personal information only as needed to fulfill the relevant purpose(s). In some cases, the ILAE Academy Site and individual courses are integrated with third-party services or contain links to websites published by third parties, including other content providers as well as service providers. These third parties are responsible for their own privacy practices so you should review the privacy policy of such sites upon visiting.
- As ILAE Academy believes necessary to: (a) comply with law (including court and government orders, and civil subpoenas); (b) enforce or apply ILAE Academy's terms of use ("User Agreement") and other agreements; or (c) protect the rights, property, or safety of ILAE Academy, our users, or others.
- If you partake (or we reasonably suspect that you are partaking) in any illegal or potentially illegal activity. We may disclose personal information even without a subpoena, warrant, or other court order, to the extent we feel is necessary to inform and cooperate with law enforcement agencies or other appropriate authorities.
- In aggregated form, i.e., information about multiple users collectively without identifying any individual user, such as the total number of visitors to a particular section in a given week.